

# **Project Requirements Definition**

**Background/Organization Goals:**

**Summary of Project/Related Projects:**

**Project Objectives:**

**Deliverables/Milestones:**

**Constraints:**

**Assumptions:**

**Key Risks:**

**Resource Requirements:**

**Project Stakeholders/Roles & Responsibilities:**

**Acceptance Criteria:**

**Reporting Requirements:**

**Scope Management/Change Control Process:**

**Signatures/Authorization to proceed:**